

Tahasildar No.2, Sanjay Gandhi Yojana, Borivali

Right to information and obligations of Public Authorities Information about (SGY) I to XVII

Sr.No	Para	Remarks
1.	The particulars of its organization functions and duties	Tahasildar No.2 (Sanjay Gandhi Yojana), Eksar, C.K.P. Colony, Opp. Ganesh Mandir, Borivali (W), Mumbai 92. Implementation of 1) Sanjay Gandhi Yojana 2) Shraavanbal Sewa Yojana 3) Indira Gandhi Rashtriya Vridhappkal Nivruttivetan Yojana 4) Rashtriya Kutumb Labh Yojana
2	The Powers and duties of its officers and employees.	As per Rules and Regulations set by Government.
3	The procedure followed in decision making process including channels of supervision and accountability.	After receiving applications, inquiry reports on site are submitted by the talathi, then this applications are put up before the committee set up by the governmentt after application available.
4	The norms set by ot for the discharge of its functions.	The Rule fix by Govt.for the Scheme.
5	The rules, regulations, instructions, manuals records held by it or under its control or used by its employees for discharging it funtion.	Govt. resolutions & circulars (G.R.) issued by the Govt. time to time.
6	The statement of the categories of documents that are held by it or under its control	Cash book registers, files audit report & para.
7	The particulars of any arrangement that exists for consulation with, or representation by the members of the public in relation to the formulation of its policy or implementation thereof.	Committee has been formed with 8 members, six local representatives suggested by Guardian minister of District & one government representative (BMC Officer) & Tahsildar as Secretary
8	A statement of the boards, concils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as to	Committee has been formed with 8 members, six local representatives suggested by Guardian minister of District & one government representative (BMC Officer) & Tahsildar as Secretary

	whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public,	
9	A directory of its officers and employees.	<p>1) Shri P S Panvekar Tahsildar Date of joining : 07/04/2011 15600-39100 PB 3 Grade Pay – 5000</p> <p>2) VACANT POST NAIB TAHSILDAR</p> <p>3) VACANT POST NAIB TAHSILDAR</p> <p>4) Smt. R.R.Bhatkar Deputy Accountant Date of joining : 31/12/2007 9300-34800 PB-2 Grade pay – 4200</p> <p>5) VACANT POST DEPUTY ACCOUNTANT</p> <p>6) Shri. S H Bhalerao. Clerk cum typist Date of joining : 02/06/2011 3050-75-3950-80-4590</p> <p>7) Shri. M.K. Palekar. Clerk cum typist Date of joining : 28/06/2010 5200-20200 PB-1 Grade Pay – 1900</p> <p>8) Shri S. T. Tiwari. Talathi Date of joining – 14/06/2010 5200-20200 PB-1 Grade Pay – 2000</p> <p>9) VACANT POST TALATHI</p>

		<p>10) Smt A S Vibhute Peon Date of joining – 18/07/2011 4440-7440 PB-1S Grade Pay – 1300</p> <p>11) Shri. R.V.Jadhav. Peon 4440-7440 PB-1S Grade Pay -1600</p>
10	The monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulations.	<p>1) Shri P S Panvekar Tahsildar Date of joining : 07/04/2011 15600-39100 PB 3 Grade Pay – 5000</p> <p>2) VACANT POST NAIB TAHSILDAR</p> <p>3) VACANT POST NAIB TAHSILDAR</p> <p>4) Smt. R.R.Bhatkar Deputy Accountant Date of joining : 31/12/2007 9300-34800 PB-2 Grade pay – 4200</p> <p>5) VACANT POST DEPUTY ACCOUNTANT</p> <p>6) Shri. S H Bhalerao. Clerk cum typist Date of joining : 02/06/2011 3050-75-3950-80-4590</p> <p>7) Shri. M.K. Palekar. Clerk cum typist Date of joining : 28/06/2010 5200-20200 PB-1 Grade Pay – 1900</p>

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¹ 11.	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.	Not applicable.
12	The manner of execution or subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes :-	Not applicable
13	Particulars of recipients of concession, permits or authorizations granted by it.	Not applicable
14	Details in respect of the information available to or held by it, reduced in an electronic form	----
15	The particulars of facilities available to citizens for obtaining information including the working hours of a library or reading room, if maintained for public use.	Necessary information is provided during the office working hours. Library or reading room are not available.

16	The names, designations and other particulars of the public information officers.	Shri P S Panvekar Tahasildar No.2, (S.G.Y.) Borivali
17	Such other information a may be prescribed.	Nil.