

**Name of the Office Branch : Dy. Collector
(Land Acquisition) No. 2,
Mumbai Suburban District**

Right to information and Obligations of Public Authorities.

Information about Section 4 (1) (b) 1 to XVII

Sr.No.	Para	Remarks
1	The particulars of its organization, functions and duties	<p>Dy. Collector (Land Acquisition) No. 2 Mumbai Suburban District. And they are assisted by One Awal Karkun, Three Clerks, One Draughtsman, One Notice Surver and 4 Peons. Their functions and duties are as under.</p> <ol style="list-style-type: none"> 1. Dealing with Land Acquisition Cases under section 11 of Land Acquisition Act, 1894. 2. Maintain Update Register, of Land Acquisition Cases. 3. Asked required paper from subordinate offices i.e. Tahsildar, City Survey Officer, and Concern Acquiring Bodies. 4. Issue Notices under section 9 (3)(4) to concern Land Owners. 5. Given Para wise remarks and other required Informations in Land Acq. Reference, Writ petitions, court Commission. 6. Make Monthly Statement and periodicals
II	The powers and duties of its officers and employees.	Maintain files of standing orders, circular, Issued by Govt, and other concern Authority.
III	The procedure followed in decision making process including channels of supervision and accountability	This office deals with land Acquisition Proposals under Land Acquisition, Act, 1894.

IV	The norms set by it for the discharge of its functions.	The disposal of cases is done according to the Land Acquisition Act, 1894. and MRTP Act, 1966.									
V	The rules, regulations, instruction, manuals and records held by it or under its control or used by its employees for discharging its functions	<ol style="list-style-type: none"> 1. Land Acquisition Act, 1894 2. MRTP Act, 1966 3. The Circulars issued by Govt of Maharashtra from time to time. 4. The orders passed by Hon'ble High Courts, City Civil Courts etc 									
VI	The statement of the categories of documents that are held by it under its control	The Award Declared by this office.									
VII	The particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formulation of its Policy or implementation thereof :-	This office runs land Acquisition Proceedings . The Information given to the Land Owner or his advocate in person.									
VIII	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.	Not applicable									
IX	A directory of its offices and employees	<p>Office of the Dy. Collector (Land Acquisition) No. 2, Mumbai Suburban District. Telephone No. 26430819</p> <table border="0"> <tr> <td>Sr.No.</td> <td>Name</td> <td>Designation.</td> </tr> <tr> <td>1.</td> <td>Smt. J.D.Pugaonkar</td> <td>Dy. Collector (Land Acquisition) No. 2</td> </tr> <tr> <td>2.</td> <td>Shri Dilip Gawade</td> <td>Awal Karkun (Additional Charge)</td> </tr> </table>	Sr.No.	Name	Designation.	1.	Smt. J.D.Pugaonkar	Dy. Collector (Land Acquisition) No. 2	2.	Shri Dilip Gawade	Awal Karkun (Additional Charge)
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		<p>3. Shri. G. C. Parab Clerk</p> <p>5. Shri. S. M. Sawant Clerk</p> <p>6. Shir. C. J. Kamble Peon</p> <p>6. Smt. S.M. Gangawane. Peon.</p> <p>7. Shir. P.D. Nachare Peon</p> <p>Four Posts are vacant.</p> <p>One Post of Draughtsman, One Post of Clerk, One Post of Notice Server and one Post of Peon.</p>																										
X	The monthly remuneration received by each of its officers and including the system of compensation as provided in its regulations.	<p>As per the Government norms and Rules, each officer and employee is drawing the Salaries, Name, Designation & Pay Scale is as under :-</p> <table border="0"> <thead> <tr> <th><u>Name& Designation</u></th> <th><u>Pay Scale :</u></th> </tr> </thead> <tbody> <tr> <td>Smt. J.D.Pugaonkar. Dy. Collector (Land Acquisition) No.2</td> <td>15600-39100</td> </tr> <tr> <td>Shri Dilip Gawade A K</td> <td>Additional Charge</td> </tr> <tr> <td>Shri. G. C. Parab Clerk</td> <td>5200-20200</td> </tr> <tr> <td>Shri. S. M. Sawant Clerk</td> <td>5200-20200</td> </tr> <tr> <td>Shir C. J. Kamble Peon .</td> <td>4440-7440</td> </tr> <tr> <td>Smt. S.M. Gangawane.</td> <td>4440-7440</td> </tr> <tr> <td>Shir. P.D. Nachare</td> <td>4440-7440</td> </tr> <tr> <td>Four Post vacants</td> <td></td> </tr> <tr> <td>One Post Draughtsman,</td> <td>4000-100-6000</td> </tr> <tr> <td>One Post Clerk.</td> <td>5200-20200</td> </tr> <tr> <td>One Post Notice Server</td> <td>4440-7440</td> </tr> <tr> <td>One Post of Peon.</td> <td>4440-7440</td> </tr> </tbody> </table>	<u>Name& Designation</u>	<u>Pay Scale :</u>	Smt. J.D.Pugaonkar. Dy. Collector (Land Acquisition) No.2	15600-39100	Shri Dilip Gawade A K	Additional Charge	Shri. G. C. Parab Clerk	5200-20200	Shri. S. M. Sawant Clerk	5200-20200	Shir C. J. Kamble Peon .	4440-7440	Smt. S.M. Gangawane.	4440-7440	Shir. P.D. Nachare	4440-7440	Four Post vacants		One Post Draughtsman,	4000-100-6000	One Post Clerk.	5200-20200	One Post Notice Server	4440-7440	One Post of Peon.	4440-7440
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XI	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports of disbursements made.	In Acquisition cases compensation amount received from concern acquiring bodies and distributed it to the concern land owners.
XII	The manner of execution of subsidy programs, including the amounts allocated and the details of beneficiaries of such programmes :-	Not Applicable
XIII	Particulars of recipients of concession, permits or authorizations granted by it	Not Applicable
XIV	Details in respect of the information, available to or held by it, reduced in an electronic form :	This facility is not available in this office.
XV	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room if maintained for public use :	Every Public member has right to inspect the file on payment of fees as prescribed in M.L.R. code Rules and get the certified copies of the documents if any required, Besides all Officers are ready to clear up their doubts and to help the public members at the most possible extent.
XVI	The names, designations and other particulars of the public information officers :	Shri Dilip Gawade, Awal Karkun Office of the Dy. Collector (Land Acquisition) No.2, Mumbai Suburban District, Public Information Officer .
XVII	Such other information as may be prescribed.	Not Applicable.

Dy. Collector (Land Acquisition) No.2
Mumbai Suburban District.